



# Cabinet Work Programme

## Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012. This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at [admin@testvalley.gov.uk](mailto:admin@testvalley.gov.uk).
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. Whilst the majority of the Cabinet's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, this is formal notice under the above regulations that part of the Cabinet meetings listed in this Work Programme may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:  
[Cabinet Members](#)

### **KEY DECISIONS**

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;
- or
2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

- |    |  |   |                   |
|----|--|---|-------------------|
| a. | Decisions on spending which are within the annual budgets approved by the Council      | NO THRESHOLD  | NOT KEY DECISION  |
| b. | Decisions on spending above £50,000 included, with reservations, in the annual budget. |   | ALL KEY DECISIONS |
| c. | Decisions on cash flow, investments and borrowings.                                    | NO THRESHOLD  | NOT KEY DECISION  |
| d. | Decisions for spending beyond any approved budget.                                     | SPENDING EXCESS OF £50,000 PER ITEM IS A KEY DECISION |                   |

### **Arrangements for making representations to the cabinet regarding decisions contained within the work programme**

A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the last column of the Work Programme on any matter where a decision is to be made.

Test Valley Borough Council – Overview and Scrutiny Committee – 22 February 2017

Date of Decision (Location)	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service	Notice of proposed decision first published
15 Feb 17 (A)	Update of Contaminated Land Strategy	No	Cabinet	No	Report of the Housing and Environmental Portfolio Holder	Head of Housing and Environmental Health	14 Nov 2016
15 Feb 17 (A)	Community Car Scheme	Yes	Cabinet	No	Report of the Planning Policy and Transport Portfolio Holder	Corporate Director	23 Dec 2016
15 Feb 17 (A)	Economic Development Strategy	No	Cabinet	No	Report of the Economic Portfolio Holder	Head of Estates and Economic Development	25 Jan 2017
15 Feb 17 (A)	Leisure Contract – Financing Options	No	Council	Yes	Report of the Economic Portfolio Holder	Head of Finance	23 Dec 2016
15 Feb 17 (A)	Revenue Budget and Council Tax Proposals	No	Cabinet	No	Report of the Economic Portfolio Holder	Head of Finance	5 Jan 2016

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Date of Decision (Location)	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service	Notice of proposed decision first published
15 Feb 17 (A)	Capital Programme Update	No	Council	No	Report of the Economic Portfolio Holder	Head of Finance	5 Jan 2016
15 Feb 17 (A)	Treasury Management Strategy	No	Council	No	Report of the Economic Portfolio Holder	Head of Finance	5 Jan 2016
15 Feb 17 (A)	Andover Special Expenses Levy Review	No	Council	No	Report of the Economic Portfolio Holder	Head of Finance	31 Jan 2017
15 Mar 17 (R)	Valley Housing Matters	Yes	Cabinet	Yes	Report of the Economic Portfolio Holder	Acting Head of Revenues (Local Taxation and Project Enterprise)	18 Nov 2016
15 Mar 17 (R)	Write-off of Uncollectable Debts	No	Cabinet	No	Report of the Economic Portfolio Holder	Acting Head of Revenues (Local Taxation and Project Enterprise)	2 Feb 2017

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Date of Decision (Location)	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service	Notice of proposed decision first published
19 Apr 17 (A)	Carry Forward of Unspent Revenue Budget	No	Cabinet	No	Report of the Economic Portfolio Holder	Head of Finance	2 Feb 2017
17 May 17 (A)	Corporate Action Plan Year 3	Yes	Cabinet	No	Report of the Corporate Portfolio Holder	Corporate Director	2 Feb 2017
tbc	Devolution for the People of Hampshire and Isle of Wight	No	Cabinet	No	Leader	Chief Executive	29 Feb 2016

\* Members of the public will be excluded from the discussion during the consideration of these reports in the event that they contain information which is not to be made public in accordance with the relevant legal provisions.

Test Valley Borough Council – Overview and Scrutiny Committee – 22 February 2017

**MOVED/DELETED ITEMS**

<b>Original Date Of Decision</b>	<b>Item</b>	<b>Moved/Deleted</b>	<b>Reason For Move/Deletion</b>	<b>Informed By</b>	<b>Date Informed</b>
18 Jan 17 (R)	Leisure Contract – Financing Options	Moved to February 2017	Further information required	Head of Finance	5 January 2017
15 Feb 17 (A)	Valley Housing Matters	Deleted	No items for business	Acting Head of Revenues (Local Taxation and Project Enterprise)	10 January 2017
15 Mar 17 (R)	Test Valley Electoral Review Ward Pattern Submission	Deleted	Will be reported straight to Full Council	Chief Executive	31 January 2017